

PROFESSIONAL DESIGN MANUAL INDEX

DIVISION A--GENERAL PROJECT REQUIREMENTSA2-A15

A.1	INTRODUCTION.....	A-2
A.2	CODES COMPLIANCE (VERIFY CITY REQUIREMENTS)	A-5
A.3	SPECIAL SUBSURFACE AND LAND CONDITIONS.....	A-6
A.4	SUBSURFACE INVESTIGATIONS	A-7
A.5	TRAFFIC CONSULTANTS	A-7
A.6	PROJECT APPROVALS	A-7
A.7	RELEASE OF PROJECT INFORMATION TO THE NEWS MEDIA.....	A-8
A.8	PROJECT PUBLICATION	A-8
A.9	ROOM NUMBERS	A-8
A.10	MINUTES OF THE MEETING	A-8
A.11	BOND INSPECTION.....	A-9
A.12	PROJECT SUBMISSION REQUIREMENTS	A-9
A.13	CONSTRUCTION REQUIREMENTS.....	A-13
A.14	RESPONSIBILITIES OF THE PROJECT MANAGER AND THE PROFESSIONAL	A-14
A.15	PROJECT ALLOCATION	A-14
A.16	SCHEDULE.....	A-15
A.17	BASE BIDS AND ALTERNATES.....	A-15

DIVISION B--SPECIAL REQUIREMENTS FOR UNIVERSITY PROJECTSB2-B21

B.1	GENERAL.....	B-3
B.2	ASBESTOS.....	B-3

INDEX-1

B.3	OFFICE FOR THE CONTRACTOR	B-5
B.4	OFFICE OF THE UNIVERSITY REPRESENTATIVE.....	B-5
B.5	TELEPHONE SERVICE.....	B-5
B.6	STORAGE SHED	B-6
B.7	SCAFFOLDING	B-6
B.8	EXCAVATIONS (UNCLASSIFIED).....	B-6
B.9	SUBSURFACE INFORMATION.....	B-6
B.10	TEMPORARY SERVICES DURING CONSTRUCTION	B-7
B.11	TEMPORARY WATER SUPPLY.....	B-7
B.12	TEMPORARY HEAT	B-8
B.13	CONSTRUCTION LIGHT AND POWER.....	B-9
B.13A	CONSTRUCTION LIGHT AND POWER (<i>Existing Occupied Buildings</i>)	B-10
B.14	CONSTRUCTION FIRE PROTECTION.....	B-10
B.15	SITE FENCE.....	B-12
B.16	SHUT-DOWN OF UTILITIES.....	B-12
B.17	ENVIRONMENTAL QUALITY CONTROL	B-12
B.18	SOIL EROSION AND SEDIMENTATION CONTROL DURING CONSTRUCTION PERIOD	B-13
B.19	NOTIFICATION TO PUBLIC UTILITIES PRIOR TO EXCAVATION OR DEMOLITION WORK WHEN USING POWERED EQUIPMENT OR BLASTING	B-13
B.20	CONSTRUCTION ACCESS ROAD (WHERE REQUIRED)	B-15
B.21	TEMPORARY ROADS AND PAVING.....	B-15
B.22	HAULING EXCAVATION MATERIALS	B-16
B.23	PARKING FOR CONSTRUCTION WORKERS.....	B-16
B.24	RESTORATION.....	B-16
B.25	SALVAGED MATERIALS	B-17

INDEX-2

B.26	WORKING HOURS.....	B-17
B.27	TRUCK ROUTE.....	B-17
B.28	SANITARY FACILITIES.....	B-17
B.29	SEQUENCE OF OPERATIONS ON ALTERATION WORK	B-17
B.30	BLASTING	B-19
B.31	VIBRATION CONTROL.....	B-19
B.32	NOISE CONTROL.....	B-19
B.33	JOB SITE SECURITY	B-19
B.34	DEWATERING	B-19
B.35	LAYING OUT THE WORK.....	B-19
B.36	PROJECT SIGN	B-19
B.37	UNIVERSITY OWNED EQUIPMENT.....	B-20
B.38	TEMPORARY HOUSING.....	B-20
B.39	"AS BUILT" DRAWINGS	B-20
B.40	NO SMOKING POLICY.....	B-20
B.41	SUBSTANTIAL COMPLETION PUNCH LIST PROCEDURE.....	B-20
B.42	FINAL SUBMISSION CERTIFICATE	B-21

DIVISION C--UNIVERSITY STANDARDS FOR MATERIALS AND PRODUCTSC2-C17

C.1	GENERAL.....	C-2
C.2	COLOR SELECTIONS	C-2
C.3	CONCRETE WALKWAYS.....	C-5
C.4	BRICK & STONE MASONRY.....	C-6
C.5	INTERIOR PARTITIONS (GYPSUM BOARD).....	C-7
C.6	ACCESS PANELS	C-7

INDEX-3

C.7	ROOFING SYSTEMS	C-7
C.8	MOISTURE PROTECTION	C-7
C.9	METAL DOORS AND FRAMES	C-8
C.10	WOOD DOORS.....	C-8
C.11	HARDWARE.....	C-8
C.12	KEYING	C-8
C.13	COMBINATION LOCKS.....	C-11
C.14	TOILET ACCESSORIES	C-11
C.15	SECURITY SYSTEMS.....	C-11
C.16	SECURITY STANDARD.....	C-12
C.17	SUSPENDED ACOUSTIC TILE CEILING.....	C-13
C.18	RESILIENT FLOOR TILE	C-14
C.19	FIRE PROTECTION FEATURES	C-14
C.20	MOVEABLE PARTITIONS (LANDSCAPE).....	C-15
C.21	CUSTODIAL FACILITIES	C-16
C.22	EXTERIOR METAL PANELS.....	C-16
C.23	DELIVERIES AND STORAGE	C-16
C.24	TELECOMMUNICATIONS.....	C-17
C.25	ELECTRICAL - GENERAL REQUIREMENTS.....	C-17

DIVISION D--REQUEST FOR SURVEY INFORMATION.....D2-D4

D.1	GENERAL	D-2
D.2	DRAWING REQUIREMENTS.....	D-2
D.3	BOUNDARY SURVEY.....	D-2
D.4	TOPOGRAPHICAL SURVEY	D-3

INDEX-4

**DIVISION E--INSTRUCTIONS TO PROFESSIONALS REGARDING
SUBSURFACE AND RELATED SITE
INVESTIGATIONS E2-E10**

E.1	SCOPE.....	E-2
E.2	INITIAL INVESTIGATION AND INSPECTION, PRIOR TO SCHEMATIC DESIGN STAGE.....	E-2
E.3	INITIAL ANALYSIS AND RECOMMENDATIONS -SKETCH SUBMISSION.....	E-3
E.4	PREPARATION OF TEST BORING PLAN, SPECIFICATIONS AND PROPOSALS -SCHEMATIC DESIGN	E-3
E.5	AUTHORIZATION OF TEST BORING CONTRACT AWARD, TEST BORING INSPECTION WORK, SOILS ENGINEER WORK AND TEST BORING HOLE LOCATION.....	E-5
E.6	PERFORMANCE OF TEST BORING WORK, DIRECTION, INSPECTION, SOILS ENGINEERING WORK AND CHANGES.....	E-6
E.7	GROUND WATER LEVELS	E-6
E.8	RELEASING TEST BORING INFORMATION	E-6
E.9	TIME OF COMPLETION OF INVESTIGATION	E-6
E.10	SUBMISSION OF DOCUMENTS TO THE UNIVERSITY	E-6
E.11	SERVICES OF FOUNDATION CONSULTANT.....	E-6
E.12	SUBSURFACE AND RELATED INVESTIGATION REPORT	E-7
E.13	PAYMENT.....	E-8
E.14	INVOICING	E-8
E.15	INSURANCE.....	E-9

DIVISION F--DRAWING STANDARDS F2-F__

F.1	GENERAL	F-2
F.2	DRAWING STANDARDS	F-3
F.3	ADDENDUM FOR DRAWING STANDARDS.....	F-4
F.4	TITLE BLOCK	F-5

INDEX-5

F.5	DRAWING TITLES.....	F-5
F.6	DRAWING CHECKLIST	F-5
F.7	CRITERIA FOR ASSIGNING ROOM NUMBERS	F-6
F.8 7	DRAWING SYMBOLS.....	F- 7
F.9	ARCHITECTURAL SYMBOLS	F-8
F.10	ELECTRICAL SYMBOLS	F-9
F.11	MECHANICAL SYMBOLS	F-14
F.12	TITLE BLOCK EXAMPLE	F-19
F.13	KEY PLAN EXAMPLE.....	F-20
F.14	CAMPUS BUILDING LOCATOR MAP	F-21

DIVISION G--GUIDELINES FOR OFFICE DESIGNG2-G13

G.1	GENERAL POLICY	G-2
G.2	OFFICE CATEGORIES	G-2
G.3	OFFICE SIZE.....	G-2
G.4	FLOOR SURFACES.....	G-3
G.5	WINDOW TREATMENT	G-3
G.6	FURNITURE	G-3
G.7	ACCESSORIES.....	G-4
G.8	OFFICE FURNITURE GUIDELINES.....	G-4
G.9	TYPICAL FLOOR PLANS	G-4

DIVISION H—VERTICAL TRANSPORTATION REQUIREMENTS H2-H9

H.1	INTRODUCTION.....	H.2
H.2	GENERAL.....	H.2

INDEX-6

H.3	PRODUCTS.....	H.3
H.4	PASSENGER ELEVATORS.....	H.3
H.5	SERVICE ELEVATORS.....	H.5
H.6	FREIGHT ELEVATORS.....	H.7
H.7	ESCALATORS.....	H.8

DIVISION J--MECHANICAL DESIGN STANDARDS.....J2-J65

J.1	MECHANICAL GENERAL REQUIREMENTS	J-2
J.2	BASIC MATERIALS AND METHODS	J-6
J.3	MOTORS	J-8
J.4	INSULATION.....	J-10
J.5	VALVES	J-12
J.6	EXPANSION COMPENSATION.....	J-18
J.7	METERS AND GAGES.....	J-18
J.8	DOMESTIC WATER PIPING.....	J-20
J.9	SANITARY WASTE AND VENT PIPING.....	J-22
J.10	STORM DAMAGE PIPING	J-23
J.11	HYDRONIC PIPING.....	J-25
J.12	STEAM AND CONDENSATE PIPING.....	J-28
J.13	REFRIGERANT PIPING	J-30
J.14	FUEL OIL PIPING	J-32
J.15	FUEL GAS PIPING	J-38
J.16	LABORATORY AIR AND VACUUM PIPING.....	J-39
J.17	CHEMICAL WASTE PIPING	J-40
J.18	COMPRESSED AIR PIPING	J-41
J.19	MEDICAL GAS PIPING	J-42

INDEX-7

J.20	LINED BREECHINGS.....	J-43
J.21	AIR COILS	J-47
J.22	DUCTWORK.....	J-47
J.23	AIR FILTERS	J-53
J.24	HVAC INSTRUMENTATION AND CONTROLS.....	J-53

DIVISION K--ELECTRICAL STANDARDSK2-K29

K.1	GENERAL	K-3
K.2	ELECTRICAL DESIGN CRITERIA	K-3
K.3	PRIMARY POWER DISTRIBUTION.....	K-3
K.4	GROUNDING.....	K-4
K.5	ELECTRICAL EQUIPMENT ROOMS.....	K-5
K.6	SALVAGED ELECTRICAL MATERIALS.....	K-6
K.7	TEMPORARY LIGHT AND POWER	K-6
K.8	SHUT-DOWNS OF UTILITIES	K-6
K.9	WORKING HOURS	K-7
K.10	"AS BUILT" DRAWINGS, TRAINING, AND O&M MANUALS.....	K-7
K.11	NO SMOKING POLICY	K-7
K.12	ACCESS PANEL.....	K-7
K.13	REGULATIONS AND PERMITS.....	K-7
K.14	STANDARDS.....	K-8
K.15	WORKMANSHIP.....	K-8
K.16	CALCULATIONS.....	K-8
K.17	RACEWAYS.....	K-9
K.18	CONDUCTORS	K-10
K.19	PANELBOARDS	K-11

INDEX-8

K.20	WIRING DEVICES	K-12
K.21	ENGINE-GENERATOR SETS.....	K-13
K.22	AUTOMATIC TRANSFER EQUIPMENT	K-13
K.23	EMERGENCY POWER LOADS.....	K-14
K.24	SUBSTATION/SWITCHGEAR.....	K-14
K.25	TRANSFORMER	K-14
K.26	INSTALLATION.....	K.15
K.27	SERVICE, DISCONNECT, METERING.....	K-15
K.28	FEEDER CIRCUIT/BRANCH CIRCUITS	K-16
K.29	MOTORS AND MOTOR CONTROLS	K-16
K.30	SOUND PRESSURE LEVELS.....	K-18
K.31	SURGE SUPPRESSION	K-19
K.32	LIGHTNING PROTECTION SYSTEMS	K-20
K.33	OAKLAND CAMPUS—OUTDOOR LIGHTING STANDARDS.....	K-20
K.34	BRADFORD CAMPUS—OUTDOOR LIGHTING STANDARDS.....	K-21
K.35	GREENSBURG CAMPUS—OUTDOOR LIGHTING STANDARDS	K-21
K.36	LAMPS	K-22
K.37	BALLASTS	K-22
K.38	LIGHTING CONTROLS	K-23
K.39	OPTICS	K.23
K.40	LUMINAIRE MANUFACTURERS.....	K-23
K.41	QUALITY OF ILLUMINATION	K-24
K.42	FIRE ALARM SYSTEM.....	K-25
K.43	SECURITY SYSTEM	K-27
K.44	TELEDATA SYSTEM.....	K-27

INDEX-9

K.45	INSTRUCTIONAL EQUIPMENT.....	K-28
K.46	ELECTRICAL ACCEPTANCE TESTING	K-28

DIVISION L - CSSD SPECIFICATIONS

DIVISION M--SIGNAGEM2-M11

M.1	SIGN TYPES.....	M-2
M.2	PROJECT SCOPE.....	M-4
M.3	QUALITY OF CONTROL.....	M-5
M.4	CONTRACT DOCUMENTS.....	M-5
M.5	ALTERNATIVES	M-5
M.6	CODES	M-6
M.7	SUBMITTALS.....	M-6
M.8	REQUIRED SUBMITTALS	M-6
M.9	LOCATIONS OF SIGNS	M-7
M.10	RESORATION OF SITE CONDITIONS	M-7
M.11	MATERIALS- GENERAL	M-7
M.12	MANUFACTURER'S SPECIFICATION & INSTRUCTION FOR STANDARD COMPONENTS .	M-7
M.13	METALS	M-7
M.14	VINYL DIE CUT	M-8
M.15	ADHESIVE AND FASTENERS.....	M-8
M.16	PAINTS, INKS, AND COATINGS	M-8
M.17	FABRICATION GENERAL.....	M-8
M.18	CUT-OUT LETTERS AND STENCIL-CUT LETTERS.....	M-9
M.19	TYPOGRAPHY AND GRAPHIC APPLICATION	M-9

INDEX-10

M.20	SURFACE-APPLIED LIQUID PAINTS, INKS, COATINGS, AND FINISHES.....	M-10
M.21	SUB-SURFACE APPLIED LIQUID PAINTS, INKS, COATINGS, AND FINISHES	M-10
M.22	INSTALLATION.....	M-10
M.23	SIGN LOCATIONS.....	M-11
M.24	MOUNTING HARDWARE AND SIGN FOOTINGS.....	M-11
M.25	FINAL ACCEPTANCE	M-11

DIVISION N--CLASSROOM AND LECTURE HALL DESIGNN2-N22

N.1	INTRODUCTION TO THE GENERAL PURPOSE CLASSROOM (GPC).....	N-2
N.2	SITE AND SPACE RELATIONSHIPS (GPC).....	N-2
N.3	DIMENSIONS (GPC).....	N-4
N.4	WINDOWS (GPC).....	N-4
N.5	FINISHES (GPC)	N-5
N.6	ACOUSTICS (GPC).....	N-6
N.7	LIGHTING AND LIGHTING CONTROLS (GPC).....	N-7
N.8	ELECTRICAL AND COMMUNICATION SERVICES (GPC)	N-8
N.9	FURNISHINGS AND EQUIPMENT (GPC).....	N-9
N.10	OTHER SPECIAL CONSIDERATIONS (GPC)	N-11
N.11	INTRODUCTION TO LECTURE HALLS (LH).....	N-12
N.12	SITE AND SPACE RELATIONSHIPS (LH)	N-12
N.13	DIMENSIONS (LH)	N-13
N.14	ENTRANCES AND EXITS (LH).....	N-14
N.15	WINDOWS (LH).....	N-14
N.16	FINISHES (LH).....	N-15
N.17	ACOUSTICS (LH)	N-15
N.18	LIGHTING AND LIGHTING CONTROLS (LH)	N-16

INDEX-11

N.19	ELECTRICAL AND COMMUNICATION SERVICES (LH)	N-17
N.20	MEDIA CLOSET (LH)	N-18
N.21	FURNISHINGS AND EQUIPMENT (LH)	N-18
N.22	OTHER SPECIAL CONSIDERATIONS (LH).....	N-21

DIVISION P—LABORATORY STANDARDS.....P1-P35

P.1	APPLICABILITY OF THE LABORATORY STANDARDS.....	P-1
P.2	GENERAL REQUIREMENTS FOR LABORATORY DESIGN	P-3
P.3	DESIGN, CONSTRUCTION AND RENOVATION OF ANIMAL SPACES	P-18
P.4	DESIGN OF BSL3CONTAINMENT FACILITIES.....	P-27
P.5	ADDITIONAL REQUIREMENTS FOR LASERS AND MAGNETS.....	P-35

INDEX-12